

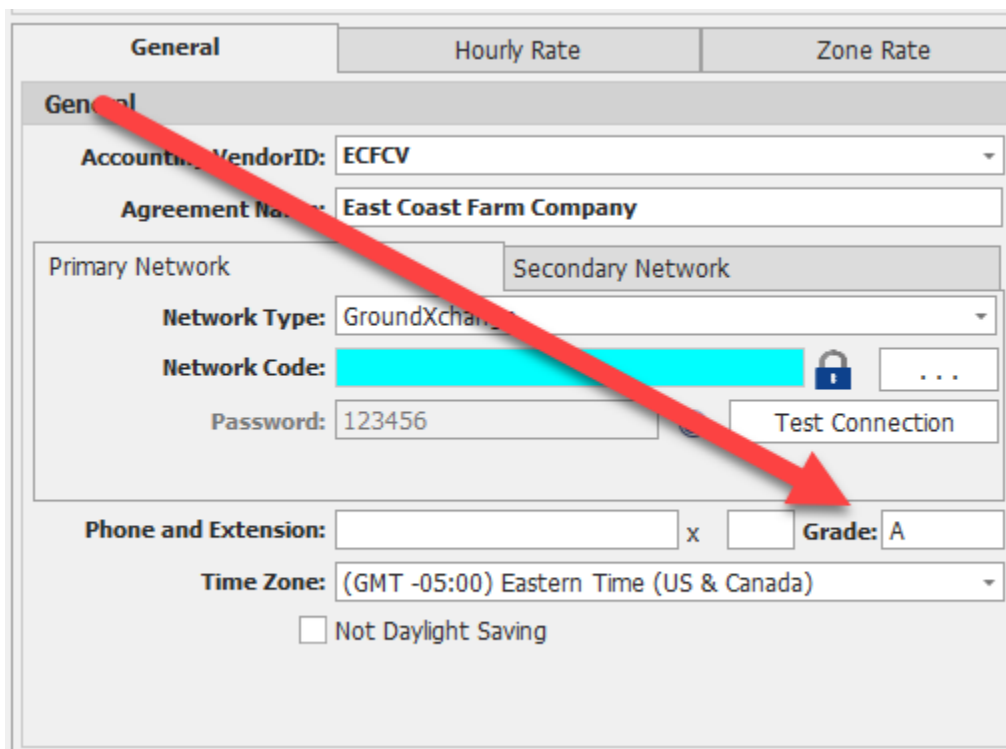
Tech Tip Tuesday—October 21, 2025

Farm-Out Grades and Airports

Many of you have multiple affiliates in certain markets, because your main affiliate is not always available. Or, your primary affiliate might not be that close to the airport, so if you have an emergency, you might want to find someone close.

In the Farm Out Agreement, Livery Coach allows you to assign a grade to an affiliate. It also lets you assign a list of airports serviced by that affiliate, as well as how many minutes away they are for each airport.

Assigning the grade is on the General tab. We recommend using letters, but you can use letters, numbers, or a combination. Just keep in mind that when you use these, they will be sorted.



The screenshot displays the 'General' tab of a software interface for managing Farm Out Agreements. The interface is divided into three main sections: 'General', 'Hourly Rate', and 'Zone Rate'. The 'General' section contains the following fields and controls:

- Accounting VendorID:** ECFCV
- Agreement Name:** East Coast Farm Company
- Network Configuration:**
 - Primary Network:** Selected
 - Secondary Network:** Unselected
 - Network Type:** GroundXchange
 - Network Code:** [Redacted]
 - Password:** 123456
 - Test Connection:** Button
- Phone and Extension:** [Empty] x [Empty]
- Grade:** A
- Time Zone:** (GMT -05:00) Eastern Time (US & Canada)
- Not Daylight Saving

A red arrow points from the top left of the 'General' section to the 'Grade' field, which is currently set to 'A'.

For Airports, which is located on the Airports/Area tab of the Farm-Out section, you can select each airport that affiliate serves, and how far (in minutes) they are.

Farm-Out (ID# 2687)

Notes Chauffeur Auto Assign FarmOut Company Incident FUDF

General Network Option **Airports/Area** Payment Info Vehicles

Search

ABE TYS
 ABQ >> BNA
 ACN << PHL
 ACY
 AGS
 AKL
 ALB
 AMS
 ANC

McGhee Tyson Airport (TYS) :: Alcoa :: TN :: 37701
 Nashville International Airport (BNA) :: Nashville :: TN ::
 Philadelphia International Airport (PHL) :: Philadelphia :: PA ::

Travel Avg Time
 35 Min(s)

Tyson McGhee Airport Add

Points Served:

Now, when you go to select an affiliate, you will see a column with their Grade, and also how far they are from the airport if you search by airport. So if you have that emergency, for example, you can decide between the Grade A company 35 minutes from the airport, or the Grade B company 5 minutes from the airport.

Farm Out Selection

In House Farm Out

Primary Search Secondary Search Sort By

Airport Code Double click on column header to sort

TYS

Search

General Map Farm-In Info

Your current time zone is < (GMT -05:00) Eastern Time (US, Canada) >

Farm Company	State Province	City	Phone	Time Zone Diff	Comm % or \$	In House	Type	Auto Send	Disc	Grade Time	Tax %	FO Info	Chauffeur Info	Vendor Hourly Rate	Agreement Name	Area
East Coast Farm...	TN	Knoxville	(302) 287-8447 x ...	0	50%	\$0.00	None	0	0	A:35	0	Sedans and SU...	Frank * 3...	75.00:::9...	East Coast...	